EXECUTIVE ALIGNMENT & EXECUTION PLANNER

Turn shared priorities into clear ownership and consistent execution.

PAGE 1 / ALIGN ON WHAT MATTERS

What are the three most important results we need to achieve?

Planning period: _____ Leadership team: _____

PRIORITY 1

What result must we achieve?

_____

How will we measure success? _____ Who is accountable? _____

PRIORITY 2

What result must we achieve?

_____

How will we measure success? _____ Who is accountable? _____

PRIORITY 3

What result must we achieve?

_____

How will we measure success? _____ Who is accountable? _____

MAKE ROOM FOR WHAT MATTERS

What will we stop, reduce or defer to make room for these priorities?

_____

_____

Decide together. Be clear about the results that matter most.

EXECUTIVE ALIGNMENT & EXECUTION PLANNER

Turn alignment into execution

PAGE 2 / TURN ALIGNMENT INTO EXECUTION

For each priority, agree on the next action and the support needed.

PRIORITY 1

What's the most important action we need to take?

What support or decision is needed to move forward?

PRIORITY 2

What's the most important action we need to take?

What support or decision is needed to move forward?

PRIORITY 3

What's the most important action we need to take?

What support or decision is needed to move forward?

WORKING TOGETHER

Where do we need other leaders or departments working together?

PROGRESS REVIEW

When will we come together to review progress?

Clear priorities create alignment. Clear ownership drives accountability.
Consistent execution delivers results.